Highrise Consulting, Inc. (www.highriseconsulting.com) is seeking a **Project Lead to** work with stakeholders and development teams at the Department of Health and Human Services, National Institutes of Health (NIH), Electronic Research Administration (eRA) at our Bethesda, MD location(Rockledge Drive Campus). eRA is a federal government shared service provider of Grants Management services and solutions supporting the research grant portfolios of Federal agencies across the Federal government. To apply, send resume to analyst-careers@highriseconsulting.com - please include ["Project Lead"] as a subject of your email.

Referral Bonus: $2000 (candidate must be continuously employed with Highrise for 3 months).

The Project Lead is responsible for supporting the systems provided by eRA to NIH and its partner agencies who utilize NIH's grants management services and solutions. The Project Lead supports multiple projects concurrently and is heavily involved in understanding the business processes of NIH and our partner agencies by managing the delivery of services and ensuring that NIH provides effective tools, solutions and services for managing their grant portfolios. The Project Lead oversees complex and cross-cutting development initiatives in the context of a highly integrated portfolio of products that requires leadership, collaboration, and a strong understanding of best practices for software development.

Position Responsibilities:

- Establish strategic direction and objectives for cross-cutting initiatives and projects that span enterprise modules and services
- Incorporate industry best Agile practices into daily team activities
- Provide leadership and coordinate the development teams through the entire development lifecycle to ensure business needs are properly implemented and satisfy the business processes defined for the project/initiative
- Serve as facilitator between stakeholders and multiple development teams to achieve objectives and ensure satisfaction of stakeholders.
- Provide project planning and oversight to support agile development processes including requirements review, grooming and road-map planning sessions in coordination with team leads and product owners.
- Manage and prioritize the stakeholder requirements to effectively manage scope in collaboration with stakeholders, development teams, product owners and eRA management.
- Support stakeholders and the development teams in the planning and delivery of user acceptance testing and training and final delivery of new functionality.
- Support the development of mid-range plans for delivery of new functionality
- Develop a strong understanding of the business being supported.
- Facilitate meetings and communicate with stakeholders and development teams for establishing delivery schedules, gathering requirements, obtaining user feedback, testing new functionality and final delivery of functionality and services.

Required Skills:

- Bachelor's Degree or equivalent work experience
- 8+ years of experience managing IT projects through the full SDLC
- Proven in-depth, hands-on experience with Agile/Scrum/Lean software development methods
- A strong background and understanding of product development, quality control, and product readiness
- High level understanding of software systems and architecture
- Excellent technical team leadership skill and a passion for quality
- Experience in using issue management systems such as Jira and Confluence
- Excellent written/verbal communication skills
- Ability to lead multiple groups, direct project & status meetings
- Core understanding of application and database technologies to support system design, development and implementation.

Preferred Skills:

- Certifications in project management (PMP, CAPM) and/or agile disciplines (PMI-ACP, CSM, CSP, CSPO) are highly desired
- Knowledge of Grants Management and Health Care related support activities, processes, and regulations is preferred

Clearance: Must be able to obtain a Public Trust

HIGHRISE CONSULTING, INC.

www.highriseconsulting.com

Highrise Consulting, Inc. is a growing small Information Technology (IT) company headquartered in Bethesda, MD. Our goal is to provide our clients with the best technology services that contribute to building the most powerful, reliable and cost-effective solutions in the IT industry. Our company has established excellent working relationships with the Department of Health and Human Services (DHHS) and the National Institutes of Health (NIH), and formed strong partnerships with many leading IT businesses in the Health Services industry. We are committed to success and are continuously seeking to develop new opportunities across the public sector and beyond.

Benefits Summary:

- Health Insurance Plans

- Dental and Vision Benefits

- Life, Short and Long Term Disability Insurances

- 401K Plan with Company Matching

- Paid Vacation and Sick Leave

- Paid Holidays

- Flexible Spending Accounts support for Health, Travel, and Dependent Care expenses

Highrise Consulting provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Highrise Consulting complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company does business. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training. We are proud of our diversity and encourage veterans to apply. EOE M/F/D/V

Highrise Consulting, Inc. participates in the E-Verify program as required by law. Learn more (http://highriseconsulting.com/everifyposter.pdf).

Highrise Consulting, Inc. reserves the right to change any or all the above benefits from time to time. Highrise cannot be held responsible if one of the listed benefits has been modified, deleted, or otherwise changed.